

**H. DOUGLAS BARCLAY COURTHOUSE  
1 BRIDGE STREET  
PULASKI, NY 13142**

October 21, 2015

The Town of Richland Planning Board met at the H. Douglas Barclay Courthouse on Wednesday, October 21, 2015

Planning Board members present, Joe McGrath, Melvyn Minot, Brian Leary and Dave Shipway. Also present CEO/ZEO John Howland and Gloria Higby, Clerk. From the public Seth and Lisa Hughes.

1<sup>st</sup> order of business special permit application #15-53 from Seth and Lisa Hughes 36 Stewart Street to operate a home occupation in an RA Zone.

Lisa Hughes stated that she would like to operate a sewing business from her home to make quilts and do alterations. Joe McGrath explained what was involved in the Zoning Permit.

**SEQR** was read by Melvyn Minot and signed by Joe McGrath. A motion was made by Dave Shipway that the Chairman make this a **Negative Declaration** and was seconded by Brian Leary,

Roll Call: Mr. McGrath – yes, Mr. Leary – yes, Mr. Shipway – yes and Mr. Minot – yes

All in favor “Aye”

A motion was made by Melvyn Minot to deem this application complete and schedule a public hearing on November 18, 2015 at 7:30pm and was seconded by Brian Leary.

Roll Call: Mr. McGrath – yes, Mr. Leary – yes, Mr. Shipway – yes and Mr. Minot – yes.

All in favor “Aye”

Brian Leary made to motion to accept the minutes as read from the last meeting and was seconded by Dave Shipway.

All in favor “Aye”

With no further business a motion was made by Brian Leary to close the meeting at 8:10 pm. And was seconded by Melvyn Minot.

Respectfully submitted  
Gloria Higby, Clerk