

H. DOUGLAS BARCLAY COURTHOUSE

1 BRIDGE STREET

PULASKI, NY 13142

March 18, 2015

The Town of Richland Planning Board met at the H. Douglas Barclay Courthouse on Wednesday, March 18, 2015.

Planning Board members present, Joe McGrath, Ron Novak, David Shipway, Melvyn Minot, Brian Leary and Alternate Don Merritt. Also present CEO/ZEO John Howland and Gloria Higby Clerk. Members from the public present Jordon French, Tim French, Nancy Dingman, Bonnie Vandyke, Dick Vandyke, Christine Hall and Daniel Hall.

The meeting was called to order at 7:30pm by Joe McGrath.

1st order of business Special Permit/Site Plan Application #1502 submitted by Timothy French for 5141 US Route 11 for a special permit to operate a retail sales/service (small engine repair business) and site plan approval for a service business (flea market) in a CM Zone.

Joe McGrath read a letter from the **Oswego County Department of Community Development, Tourism and Planning**. They advised that they are declining to review this application at the present time as it does not contain a formal site plan as required by Town Zoning regulations. They noted the thirty (30) day review period will not begin until the applicant has met this requirement and submitted an actual site plan. Mr. McGrath stated that the Planning Board are not bound by their regulations and all we needed was a vote by four (4) Board members.

The same application was sent to the DOT and John Howland stated that we have not heard from them.

A motion was made by Melvyn Minot and seconded by Brian Leary that the site plan was acceptable.

Roll Call: Mr. McGrath – yes, Mr. Leary – yes, Mr. Shipway – yes, Mr. Novak – yes and Mr. Minot – yes

All in favor “Aye”

A motion was made by Mr. Shipway to open the public hearing at 7:35pm and was seconded by Mr. Leary.

With no one with any for this public hearing Mr. Shipway made a motion to close the public hearing at 7:35pm and was seconded by Mr. Leary.

A motion was made by Mr. Novak to accept the special permit for Retail Sales with conditions and was seconded by Mr. Leary.

1. Constructions limited to the plans submitted and approved.
2. Applicant must comply with all state, federal and local rules
3. Special permit issued to property
4. Special permit shall not expire
5. Applicant agrees to comply with NYS DOT requirements

Roll Call: Mr. McGrath – yes, Mr. Novak – yes, Mr. Minot – yes, Mr. Leary – yes, and Mr. Shipway – yes.

Mr. Novak made a motion to accept the site plan as submitted with a condition if he chose to restore the car dealership and was seconded by Mr. Leary.

Roll Call: Mr. McGrath – yes, Mr. Novak – yes, Mr. Leary – yes, Mr. Minot – yes and Mr. Shipway – yes.

All in favor “Aye”

It was decided to table the flea market until the next meeting.

Mr. Novak made a motion to accept the site plan as submitted with the condition that Mr. French comes back with plans for an egress and ingress, handicap parking, signage and hours of operation and was seconded by Mr. Minot.

Roll Call: Mr. McGrath – yes, Mr. Novak- yes, Mr. Leary – yes, Mr. Minot – yes and Mr. Shipway – yes

All in favor “Aye”

Next order of business special Permit Application 15-04 from Earl Meeks to operate a retail sales/service business at 153 Peck Road (Eli Zook property) in a RA Zone.

Mr. Meeks would like to sell screws, nails, bolts etc. They would like to put up a new 12x 16’ building that will be set on cement blocks and have no electricity or water.

The **SEQR** was read by Mr. Novak and signed by Mr. McGrath. A motion was made by Mr. Leary that the Chairman make this a **Negative Declaration** and was seconded by Mr. Novak.

Roll Call: Mr. McGrath – yes, Mr. Novak – yes, Mr. Leary – yes, Mr. Minot – yes, and Mr. Shipway – yes.

All in favor “Aye”

A motion was made by Mr. Minot and seconded by Mr. Leary to deem this application complete and schedule a public hearing on Wednesday April 15, 2015 at 7:30pm

April 2, 2015 a Comprehensive Meeting at 5:30pm upstairs in the court house.

A motion was made to accept the minutes as read by Mr. Minot and seconded by Mr. Leary.

With no further business on the agenda Mr. Minot made a motion to close the meeting at 8:19pm and was seconded by Mr. Leary.

Next meeting April 15, 2015

Respectfully submitted,

Gloria Higby, Clerk