

MINUTES OF THE MEETING OF THE TOWN OF RICHLAND WATER BOARD

TOWN OF RICHLAND
1 BRIDGE STREETPULASKI, NY 13142

Date: June 20, 2017

Kind of Meeting: Regular monthly water board meeting

Place: H. Douglas Barclay Courthouse

Water Board Members Present: Craig Sternberg, Chairman

Doug Swalm

Ronald Novak

Gerald Licourt

Absent: Jim Hathaway

Others in Attendance: Mary Yerdon, Water Board Clerk

John Fox, Highway Superintendent

CALL TO ORDER: Tonight's meeting was called to order at 6:00pm with Chairman, Craig Sternberg, leading the pledge of allegiance.

Doug Swalm made a motion to accept the minutes from May 5, 2017 joint water board and town of Richland board meeting. Ron Novak seconded the motion. It passed on a roll call vote as follows: Ron Novak-yes, Craig Sternberg-yes, Gerry Licourt-yes and Doug Swalm-yes.

Craig Sternberg report: 9,396,300 gallons of water was pumped during May 2017. It is approximately 1,000,000 gallons less than 2016 for the same month. During 2016 at this time, construction was still under way for the Eastern Shore project using extra water.

John Fox report: There were no major leaks to report. Hydrant flushing is almost complete on NYS Route 3 and it is on a schedule now. There was an issue with the chloretec machine. The sensor in the tank was broken. The manufacturer sent us the new part and over the phone walked Bob Hicks and Kevin Hurd through the repair process. The security fence at the Schoeller Wellsite has a small sinkhole under the fence. There is a 3" gap that should be repaired. It will be fixed by lifting the ground under the fence with a backhoe and pumping concrete into the area to bring the fence back into position. The contractor installing the new bridge in Fernwood (Oswego County road) has requested the use of a fire hydrant to draw water for this project. A meter will be placed on the hydrant and the contractor charged according to gallons used. They will stop at the office and fill out the proper paperwork prior to using the hydrant.

A letter will be sent to all water users in all Richland water districts. The letter explains the procedure to repair/replace/service/remove water meters. It states the meter is the property of the Town of Richland and only the water operators should be working on or removing the water meter. They would like the town board to approve charging a customer \$100.00 if a meter is tampered with as well as the cost of any parts that require replacing. The charge is currently \$25.00 if the water operators are called to check/repair a meter. As long as the meter has not been tampered with, the charge will remain \$25.00.

The reason for the increase is there have been problems with meters being removed by water users to winterize a camp or make a plumbing repair and replacing the meter backwards. A copy of the letter is attached to these minutes. It will be sent out once the town board approves this charge.

Update on WD #5: Craig Sternberg attended the public hearing held at Halfshire in Richland. The project water service area passed by the town board unanimously. There were several Richland area residents there to make it clear who did and did not want municipal water. Residents on Railroad Street (just off Co Rt. 48) did not water and will not receive municipal water at this time. Kern Yerdon questioned the change in terminology of “water district” changed to “service area” in the map plan and report. It was explained by the attorney and the engineer that Albany redefined the description. “Water Districts” refer to properties that are contiguous and service areas are not. It had no effect on the project. Barton & Loguidice Engineer, Dustin Clark, was very optimistic on the financing for this project. The grant application will be submitted incomplete before the deadline of June 23. The bond resolution is missing but once the NYS Comptroller approves the service area, the bond resolution can be submitted and the application will be complete.

Fulton thermal, Streamside, the Pines, Alford Holdings (Rainbow Shores Hotel) were re-evaluated to make sure the EDU charges are correct. No changes were made to Streamside or the Pines. Mary was instructed to call Fulton Thermal to check on number of employees and check with Warren Wheeler (assessor) to confirm what exactly is at Rainbow Shores Hotel (Alford Holdings). The assessor does not have the same information for Rainbow Shores Hotel (Alford Holdings) the owner gave Mary Yerdon. She will follow it up with Warren Wheeler.

The next order of business was Debra Smith property easement #R-2006-000140. She gave Mary a copy of the easement and wanted to be reassured her curb stop was there. John Fox and Bob Hicks went back and marked it for her. A neighbor told her it was dug up when the town tore down an abandoned house on the Rutledge property. John Fox said the curb stop is there and can be hooked into any time she needs it.

John Fox said other towns have Storz adapters on their fire hydrants to save time when the firemen have to hook the 5” hoses to the hydrant. He would like to see one of these on every hydrant for all future projects. It should be a “high priority” and mandatory for Water District 5. If there is money left in the budget at the end of the year he could order some for the hydrants in water district 1, 2 and 3. They are currently \$137.76 each. Ron Novak suggested the town check for grants to cover the cost of these. John Fox checked on the price of tags for meters stating it is Town of Richland property. He had prices from \$4-\$7 each. They have been using locking tags until new tags can be ordered. Ron Novak would like John Fox to send specifications on what is needed and he will check on prices with one of his suppliers.

There was discussion on the new policy where the Town of Richland sells the complete meter hookup parts. There was question about a part that could be faulty and who is responsible. It was agreed that the manufacturer or the installer is responsible—not the town. Parts will continue to be sold as a kit. The At 7:45 Doug Swalm made a motion to close the meeting. Gerry Licourt seconded the motion. It passed on a roll call vote as follows: Ron Novak-yes, Craig Sternberg-yes, Gerry Licourt-yes and Doug Swalm-yes.

The next water board meeting will be August 1 at the H. Douglas Courthouse.

Respectfully Submitted,

Mary Yerdon, Water Board Clerk

TOWN OF RICHLAND

Water Department

H. DOUGLAS BARCLAY COURTHOUSE

1 BRIDGE STREET

PULASKI, NEW YORK 13142

TEL (315) 298-5174 x 1028 FAX (315) 298-7348

Email: waterclerk@townofrichland.org

June 20, 2017

TO: All Town of Richland Water Users

Water billing dates have been changed. The water bills for **Water Districts #1, #2 & #3** will now be read the end of September and the end of March each year. **Water District #3** meters will be read July 31, 2017 as usual and those same meters will be read again on September 30. The pro-rated minimum charge for **Water Districts #1 and #2** for the September reading is \$36.65 for 16,667 gallons of water per EDU. **Water District #3** minimum charge for September is \$14.66 for 6667 gallons of water per EDU.

This is a notice and a reminder that the water meter servicing is the property and responsibility of the service provider (Town of Richland). There have been several problems with meters being removed for winterizing or plumbing repairs then incorrectly re-installed. There will be a \$100.00 service fee and cost of the parts if the water operators are required to re-install, repair or replace a meter if it has been tampered with. There is a \$25.00 fee and cost of parts to have the water operator service a meter that has not been tampered with. If, at any time your meter needs service or requires disconnection, please call Bob Hicks (315 430-4969), Kevin Hurd, (315 706-9424), Mary Yerdon at the water department office (315-298-5174 ext. 1028) or John Fox, Highway Superintendent (315 298-2567).

Someone from the water department may be contacting you to schedule your periodic inspection. If your meter is in your basement or crawl space, we may need to arrange access. This equipment inspection may require a brief interruption of service.

Another reminder to all Town of Richland Water users, it is against the law to turn your water on or off at the curb stop. You may turn your water on and off yourselves in your own meter pits (if you purchased one). Only NYS licensed water operators under the Town of Richland direction may touch the curb stop. This is to protect our public water supply. Again, if there is a problem please call Bob, Kevin, Mary or John.

The annual drinking water quality report is now available. If you would like a copy, feel free to stop at the water department office at 1 Bridge Street (Pulaski Court House) or email me requesting a copy at waterclerk@townofrichland.org.

Thank you for using Richland Water.

Mary Yerdon, Town of Richland Water Clerk