

**Richland Pulaski Comprehensive Plan Committee**  
**H. Douglas Barclay Courthouse**  
**6:00 p.m.**  
**February 7, 2019**

**Present:** Dawn Holynski (chairperson and town representative), Donna Gilson and Jamie Foster (town representatives) Jan Tighe and Robin Ford (village trustees).

**Excused:** Melissa Wadkinson (village representative) and Maureen Anderson (town representative).

Dawn announced the resignation of Shawn Doyle from this committee. Dawn asked for volunteers to record minutes since Shawn had been the person doing that task. Dawn didn't feel that as chairperson she could/should be responsible for that duty as well. Dawn is willing to step down as chairperson to record minutes if someone wanted to take on the responsibilities of chairperson. At this time it is unclear who will be the secretary/recorder.

Minutes of the December 6, 2018 were presented. Motion by Donna Gilson to approve the minutes and seconded by Robin Ford were passed.

No January 2019 meeting held.

There was discussion on meeting dates and times of this committee. It was decided to keep the first Thursday of each month at 6:00 pm to 7:30 pm. All meetings will be held in the grand jury room at the H. Douglas Barclay Courthouse.

The draft of conceptual zoning change document has been or soon to be given to the town and village zoning boards for review. Dawn had given the document to the town supervisor, town code enforcement officer, village mayor and village code enforcement officer in November 2018.

The committee continued discussion on the Implementing Comprehensive Plan Updates (Goals). There were no major changes to the current draft plan. Jan Tighe updated the committee on the village passage of a local law establishment of a historic district. Dawn asked Jan for a copy so she could match the village law and see how it coincides with current or future reference in the Comprehensive Plan.

Jan explained that a local law for historic district was created and there was a public hearing on the subject. No one opposed the law and it was passed. It is now where designation of boundaries to that district can be established and changed anytime by village board as needed with a majority vote.

Jan has a meeting at the Pulaski Historical Society to discuss Historic Districts in general and Pulaski's in particular. The Historic District Law will be brought to the next meeting. Hopefully by that time the boundaries will be marked on the Village Zoning Maps.

Jan also reported the village had applied for a two-step conservation resource grant. The first phase of the grant was not awarded to the village; however, they will be applying for the grant in the fall of 2019 in which tree maintenance and inventory will be the focus.

Committee ended meeting at the Goal 3, section i point and will resume discussion from there at the next meeting.

The meeting was adjourned at 7:30 pm Upon motion by Dawn Holynski, 2<sup>nd</sup> by Jamie Foster. All in favor, none opposed.

The next meeting is scheduled March 7, 2019, 6-7:30 PM at the courthouse.

Respectfully Submitted

*Dawn Holynski*

Dawn Holynski  
Chairperson